

Mercy De La Salle Co-Ed

AUGUST 29TH 2025

WELCOME BACK TO SCHOOL

A WELCOME MESSAGE

Céad Míle Fáilte back after the summer break!
A special welcome to our new Infant and Special Class pupils, as well as those joining from Senior Infants to 6th Class. This year we again have five Junior Infant classes.

All Second Classes are now based on the Senior Campus.

We're looking forward to a great year ahead.

MORNING ARRIVAL

- School starts at 8:50 a.m. on our Senior Campus & 9 a.m. on our Junior Campus.
- Please make sure to have your child at school before the time.
- Punctuality is expected and late arrivals are noted.

SCHOOL DISMISSAL

- School finishes at 2:30p.m. on the Senior Campus.
- School finishes at 1:40p.m. (Infants) and 2:40p.m. on the Junior Campus (1st Class).
- The school accepts no responsibility for pupils outside of these hours.

Principal: Mr Joe Carty
Deputy Principal: Ms Nessa Maloney

TOGETHER WE ACHIEVE



Our school is built on a foundation of mutual respect, fostering an inclusive environment where every member of our community is valued and heard.

OFFICE DETAILS

- **Junior Campus - F23YD79**

Tel: 094 9022902

email: juniorcampus@cbps.ie

Secretary: Ms Sonya Browne

- **Senior Campus - F23K389**

Tel: 094 9023438

email: seniorcampus@cbps.ie

Secretary: Ms Eva McIntyre

www.castlebarprimaryschool.ie



FRIENDLY REMINDERS

Communication

Your teacher will confirm with you his/her preferred method of communication. **We ask that people respect school hours when communicating with teachers.** If a parent wishes to speak to a teacher please arrange via the office on the relevant campus.

Meals

Free school lunch will commence on Friday 29th August for all pupils. **Parents will continue to use the Lunch Bag app previously downloaded to order from the menu.** Pupils are requested to bring in their plastic lunch box they received last year. Pupils need to bring a small snack and drink bottle to school each day.

We encourage healthy eating with fizzy drinks and chewing gum strictly prohibited.

Traffic Flow

Careful consideration is given to the health and safety of our campuses in terms of traffic flow. We remind people that Park & Stride from our local town car parks is strongly encouraged. Please apply for your parking permit using the leaflet attached to this email.

Staff car parks are for staff only.

Cars are **NOT to remain in set down areas.** They are for drop and go only.

Staff are on supervision duty for 10 minutes before entry time on each campus. There is no need to wait with your child. Independence should be encouraged from the start.

Uniform

Pupils must wear the correct uniform. The class teacher will advise you regarding 'tracksuit days' for children from 1st to 6th class. Excessive jewellery and hair dye are prohibited.

FRIENDLY REMINDERS CONTINUED

Attendance

Regular school attendance is crucial for student success. We monitor attendance closely. **Parents should use the school 'Aladdin' app to communicate any reasons for their child's absences.** We are obliged to report any absences in excess of 20 days in any school year.

Code of Behaviour

On enrolment every parent / guardian acknowledged acceptance of our school's code of behaviour. Respectful behaviour is expected by all members of our school community at all times.

Mobile Phones & Smartwatches

Use of mobile phones and smartwatches is strictly prohibited. These will be confiscated and left in the office on the relevant campus for collection by parents/guardians.

Care of School Books

As per our schoolbooks scheme pupils are provided with books in line with Department of Education & Youth Guidelines. If a book needs to be replaced there will be a cost involved which families must cover. This will apply to reading books provided by the school.

Important information regarding communication from school

School communication will be via our **Aladdin app**. **You must download and connect to the app.** New families have received an email which has a unique code. Please do not share this code with any other family. **Contact the office for more information or if you need to have your code reissued.**

Up to date Contact Details

Families are asked to ensure that the office has your **current address, telephone number and email address.** Please ensure that campus **offices have details of emergency contacts** should parents/guardians be uncontactable. If there are any changes to these please inform the office ASAP.

Medicines/ Allergies

Please **share any important information** with the school office and class teacher.



Castlebar Primary School

School Calendar

2025—2026

School re-opens — Friday, 29th August

October Mid Term Break —

Monday 27th to Friday 31st (inclusive)

Christmas Break —

Monday 22nd Dec to Friday 2nd Jan (inclusive)

February Bank Holiday — closed Monday 2nd

February Mid Term Break —

closed Thursday 19th and Friday 20th February

March Bank Holiday — closed Monday 16th and Tuesday 17th

Easter Break —

Monday 30th March to Friday 10th April (inclusive)

May Bank Holiday — closed Friday 1st and Monday 4th

June Bank Holiday —

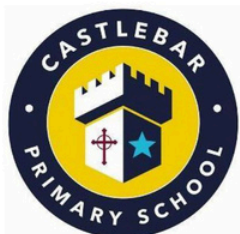
closed Friday 29th May and Monday 1st June

Summer Holidays — close on Friday 26th June

These dates may be subject to change if unforeseen events occur.
There are 182 days in a primary school year. Please supply a note following your child's absence from school and we remind you of our obligation under the Educational Welfare Act to report absences in excess of 20 days to Túsla.

CASTLEBAR PRIMARY SCHOOL

Mercy De La Salle Co Ed



**Junior Campus, The Lawn Castlebar, Co. Mayo,
F23YD79**

Junior Infants to 1st Class & Special Classes
Tel No. 094-9022902

**Senior Campus, Chapel Street, Castlebar, Co. Mayo,
F23K389**

2nd to 6th Class
Tel No. 094-9023438

Formal Uniform 1st to 6th Class

- Vibrant red jumper with school crest
(to be purchased from Fahey's, Main Street, Castlebar)
- White shirt
(can be bought in any retail outlet)
- Navy trousers/skirt
(option of either/or and can be bought in any retail outlet)
- Black footwear
- Navy tights
- No tie



School Tracksuit Junior Infants to 6th Class

- Half zip top, red & navy with school crest
(to be purchased from Fahey's, Main Street, Castlebar)
- Cuffed plain navy tracksuit bottoms
(can be bought in any retail outlet)
- White polo shirt
(can be bought in any retail outlet)



Junior & Senior Infants will wear the school tracksuit only